

CIVIL SERVICE COMMISSION MINUTES

August 4, 2010

A regular meeting of the Civil Service Commission was held at 2:30 p.m., in Room 358 of the County Administration Center, 1600 Pacific Highway, San Diego, California.

Present were:

W. Dale Bailey
William O'Connor
A.Y. Casillas
Rudolf Hradecky

Absent was:

Francesca Krauel

Comprising a quorum of the Commission

Support Staff Present:

Patt Zamary, Executive Officer
Thomas J. Harron, Commission Legal Advisor
Selinda Hurtado-Miller, Reporting

Approved
Civil Service Commission

September 1, 2010

**SAN DIEGO COUNTY CIVIL SERVICE COMMISSION
REGULAR MEETING MINUTES
AUGUST 4, 2010**

CLOSED SESSION: No items for discussion

2:30 p.m. OPEN SESSION: Room 358, 1600 Pacific Highway, San Diego, California

<u>Discussion Items</u>	<u>Continued</u>	<u>Referred</u>	<u>Withdrawn</u>
7	8		10

COMMENTS: Motion by Casillas to approve all items not held for discussion; seconded by O'Connor. Carried. (Commissioner Hradecky abstained from approving Agenda Item No. 1).

**OPEN SESSION AGENDA
County Administration Center, Room 358**

MINUTES

1. Approval of the Minutes of the special meeting of June 2, 2010.

Approved.

2. Approval of the Minutes of the regular meeting of July 7, 2010.

Approved.

CONFIRMATION OF ASSIGNMENTS

3. Commissioner Casillas: Eric D. Hart, Esq., on behalf of **2010-05**, Supervising Probation Officer, appealing an Order of Suspension and Charges from the Probation Department.

Confirmed.

4. Commissioner O'Connor: Sarah Loud, Worksite Organizer, SEIU Local 221, on behalf of **Yanira Olaya**, former Psychiatrist, appealing a Final Order of Removal and Charges from the Health Human Services Agency.

Confirmed.

5. Commissioner Hradecky: Albert Velasquez, Worksite Organizer, SEIU Local 221, on behalf of **Stephen Jones**, Code Enforcement Officer, appealing a Final Order of Suspension and Charges from the Department of Planning and Land Use.

Confirmed.

DISCRIMINATION

Complaint

6. **Richard Needham**, Senior Departmental Human Resources Officer, alleging discrimination by the Department of Human Resources and the Community Services Group.

RECOMMENDATION: Assign Commissioner Bailey as the Investigating Officer and, because the Director of the Office of Internal Affairs is one of the subjects of the complaint, the matter cannot be referred to that Office for investigation. Concurrently, per County policy, request the Office of County Counsel to conduct an investigation and report back.

Staff Recommendation approved.

SELECTION PROCESS

Appeals

7. **Divina Tejada**, Senior Accountant, Sheriff's Department, appealing her non-selection for the classification of Principal Accountant by the Probation Department.

RECOMMENDATION: Deny Request.

Commissioner Hradecky requested an explanation of the process and procedure used by the Probation Department in conducting background checks.

Cecelia Ruiz, Sr. DHRO, Probation Department, explained that all employees of the Probation Department are required to complete a background investigation. She introduced Mr. Charles Miller, Sr. Probation Officer and Background Investigator. Mr. Miller briefly explained the process and assured the Commission that the Department had conducted a thorough investigation and that there was specific relevant information that disqualified Ms. Tejada from meeting the job specifications and requirements.

Motion by Casillas to deny request; seconded by O'Connor. Carried.

8. **Robert Ray**, Human Services Specialist, Health and Human Services Agency, appealing the Department of Human Resources' determination that he is not qualified to compete in the selection process for the classification of Alcohol and Drug Program Specialist.

RECOMMENDATION: Deny Request.

Mr. Ray requested that the Commission continue this item to a future date, due to his attendance at Jury Duty.

Continued.

OTHER MATTERS

9. Public Input. Members of the public may discuss any matter relating to the Civil Service Commission, other than the items that are on this agenda.

None.

INFORMATION

10. **2010-02**, withdrawal of appeal of an Order of Termination and Charges from the Sheriff's Department. (Commissioner O'Connor)

Withdrawn.

ADJOURNED: 2:45 p.m.

NEXT REGULAR MEETING OF THE CIVIL SERVICE COMMISSION:

SEPTEMBER 1, 2010

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